



## **Director of Finance**

Serving a diverse multicultural urban centre, the Surrey School District is a progressive district offering a broad range of innovative programs and services to support the learning of our students and staff. Spread across one of the largest and fastest growing cities in British Columbia, we are the city's largest employer. Surrey School District is also the largest school District in British Columbia and serves the City of White Rock, Surrey and the rural area of Barnston Island. We provide quality education to over 74,000 students with 130 schools and other facilities, and an annual budget of over \$800 million.

The District is seeking qualified candidates for the position of **Director of Finance**. This position reports to the Assistant Secretary Treasurer and will govern the finance team including the Senior Manager of Budgeting & Reporting, Manager of Fiscal Planning and External Reporting, and the Senior Manager of Payroll and Benefits.

### **Core Responsibilities:**

The Director of Finance provides overall leadership and direction around programs and initiatives designed to ensure financial compliance and accuracy consistent with the School District's policies and expectations. The Director contributes to our strategic goals by:

- Modelling ethical leadership throughout all relationships;
- Implementing effective controls, best practices and processes;
- Preparing the District's annual budget;
- Implementing financial planning, forecasting and reporting;
- Leading payroll and benefits processing.

### **The ideal candidate will possess:**

- A relevant professional designation ( for example CPA, CMA, CGA, CA);
- A post-secondary Business program;
- A minimum of 10 years progressive experience in a complex unionized financial environment, including demonstrated leadership in financial administration;

- A minimum of 5 years supervisory experience at a senior level, preferably within a large public sector organization;
- Extensive knowledge of the principles and practices of accounting, auditing, and budgeting. Knowledge of payroll and benefits practices would be an asset;
- Awareness of the public administrative environment, preferably within the Public Education Sector and the requirements around financial, risk management and governance matters;
- Strong ability to plan, organize and implement solutions to financial and operational problems of a highly strategic nature;
- Excellent interpersonal skills with a demonstrated ability to collaborate at all levels and build effective teams;
- Demonstrated ability to communicate effectively in oral and written formats;
- Knowledge and a demonstrated ability to work with Enterprise Resource Planning (ERP) financial systems, data analysis and reporting tools.

The Surrey School District offers an attractive salary and benefits package.

**Qualified and interested applicants should apply by visiting <https://bit.ly/2PSDZns> by 4:00 pm March 27, 2020.**

***Note:** Successful applicants will be required to consent to a Criminal Record search prior to employment. Only those persons selected for interviews will be contacted. To all others, thank you for your interest.*