



New Westminister Schools seeks a self-motivated, organized, and collaborative Health and Safety professional. Reporting to Executive Director of Human Resources, the **Health and Safety Advisor** plays a vital role in ensuring our vision, mission and values are at the core of our Health and Safety programs. The Health and Safety Advisor is a member of, and works closely with, a small dedicated Human Resources team.

## **About New Westminister Schools**

The City of New Westminister is located in the center of Metro Vancouver between the larger communities of Burnaby, Coquitlam, Surrey, and Richmond. New Westminister School's learners number approximately 7000 K-12 students in 12 schools (8 elementary, 3 middle and 1 secondary). In addition to the 12 schools, New Westminister Schools is proud to have three Youth Alternate Programs, two Adult Learning Centres, and a Home Learners' Program. Our school district has a rich tapestry of cultures, backgrounds and needs. Together, we are a caring, inclusive, and committed learning community dedicated to supporting each of our unique learners.

## **The Health and Safety Advisor Position**

This position will implement and manage comprehensive health & safety and emergency preparedness programs across the District, ensuring a healthy and safe work environment for our students and employees. By employing the principles and best practices of occupational health and safety, this position actively supports all our District Health and Safety initiatives and takes leadership of various programs and services including first aid programming, safety information board administration, joint occupational health committee organization, new hire safety orientations, ergonomics programming, as well as to support organizational compliance with health and safety legislation, guidelines and standards.

If you possess a post-secondary certificate or diploma in Occupational Health & Safety with a bachelor's degree, have 3-5 directly related experience, enjoy communicating and working with all levels and teams of employees, thrive on building relationships, and are a passionate individual for health and safety looking to make a difference, we would love to hear from you!

To learn more about this exciting opportunity and to read a more detailed job description, including candidate qualifications, please click [here](#). A competitive salary is offered along with an industry leading benefits package.

## **Application process**

Please apply at <https://bit.ly/31g1NXS>.

Candidates who have questions are invited to contact Robert Weston, Executive Director of Human Resources at 604.517.6346 or [rweston@sd40.bc.ca](mailto:rweston@sd40.bc.ca).

This position will remain open until a suitable candidate is found, however applications received prior to **April 16, 2021**, will be assured of full consideration.

*School District No. 40 (New Westminister) is an equal opportunity employer committed to principles of inclusion and equity. We invite any applicant in need of specific consideration when applying to bring such need to the attention of Mr. Robert Weston - Executive Director of Human Resources, by email to [rweston@sd40.bc.ca](mailto:rweston@sd40.bc.ca) or telephone 604-517-6346.*

*Successful Completion of a Criminal Record Search is a District requirement  
Please note, only those shortlisted will be contacted.*