

## Secretary-Treasurer

### North Vancouver School District No.44

#### North Vancouver, BC

*The North Vancouver School District is situated upon the unceded traditional territory of the Skwxwú7mesh Nation and Tsleil-Waututh Nation. We would like to thank the Coast Salish people and value the opportunity to learn, share and grow on this traditional territory.*

The North Vancouver School District provides world-class instruction and a rich diversity of engaging programs across 25 elementary schools and seven secondary schools to inspire success for every student and bring communities together to learn, share and grow. With over 17,000 students, their parents and guardians, and more than 2,600 staff, there is a strong sense of community across the District.

Reporting to the Superintendent, the Secretary-Treasurer is an integral member of a dynamic senior leadership team as the financial and corporate officer of the Board, responsible for the administration and management of the Corporate Services Division of the School District. The Secretary-Treasurer provides leadership in the areas of corporate affairs, finance, accounting, payroll, purchasing, risk management, information and communication technology, and facilities planning, operation and maintenance. Additionally, they are responsible for the creation and care of the official records of the Board and for duties related to the Board's corporate affairs.

The ideal candidate will bring senior-level experience in financial and business operations, ideally within education or the broader public sector. A CPA designation and a track record of financial stewardship, strategic planning, and organizational leadership are essential, along with a clear understanding of public sector governance and compliance. The role calls for an individual with political acumen, excellent communication skills, and a highly collaborative style, capable of supporting the Board of Education and navigating a complex stakeholder environment. Experience with Indigenous engagement, privacy legislation, and emerging technologies will be considered strong assets.

This is a compelling opportunity to help shape the future of a progressive, community-centered district in one of Canada's most naturally stunning and livable regions.

The salary range for this role is between \$207,581 - \$236,045 plus benefits.

To explore this opportunity further, please click [Apply](#).

*We thank all applicants for their interest in this position. Please note that we will only be in contact with those individuals moving forward with our client.*