

## Risk Advisor

*The Surrey School District respectfully acknowledges that our schools reside on the traditional, unceded, and shared territories of Coast Salish peoples: The q'ícə y' - Katzie, the q'wa:nł'ən - Kwantlen and the SEMYOME - Semiahmoo First Nations, who have been stewards of this land since time immemorial.*

Surrey Schools values an inclusive school district where equity is deeply embedded, and diversity welcomed. We acknowledge the profound responsibility we all have in ensuring that our schools and district sites foster an atmosphere where everyone feels secure, respected, and valued. Our commitment to providing a quality education extends beyond academic excellence; we are committed to creating and cultivating diverse, inclusive, and barrier-free environments for all applicants, employees, students, and their families. Our identity, as Surrey Schools, is expressed in the shared values of openness, fairness and tolerance and recognizes the importance of diversity of identity and thought. We are an equal opportunity employer and welcome applicants from all backgrounds.

Surrey Schools, recipient of the BC Top Employers and Canada's Greenest Employer awards, is the largest school district in BC and the second largest employer in Surrey. Spread across one of the fastest-growing cities in British Columbia, Surrey Schools provides quality education to over 82,000 students with 124 schools sites and a variety of other learning facilities, offering a broad range of innovative programs and services to support the learning of our students. The Surrey School District team of approximately 13,000 employees works tirelessly every day to ensure that children are getting the best start they can, providing the preparation to be our leaders of tomorrow.

Working in a dynamic environment and reporting to the Manager, Risk Management Services, the Risk Advisor is primarily responsible for supporting the district's Enterprise Risk Management (ERM) program. The Risk Advisor will provide critical support for an updated ERM program, conducting strategic and operational risk assessments and supporting risk treatment plans. The Risk Advisor works with relevant risk liaisons across the organization to identify, assess, document, and assist in managing critical operational and strategic risks and opportunities. The Risk Advisor supports the development of ERM tools, implementation of district's ERM framework, and provides advisory services as a trusted risk advisor to the organization.

The Risk Advisor will support the development of policy, risk tolerance standards, risk practices, risk transfer processes, governance models and compliance programs, working closely with the Risk Management Services team to inspire and drive change. As part of the Risk Management Services team, the position serves as a resource for risk management related issues in complex, fast-paced

environment, requiring the ability to envision risks that might be otherwise unnoticeable to others, identify the magnitude of those risks and find solutions to manage risk through research, planning, problem-solving and collaboration. The nature and scope of work requires a significant degree of independence and judgement in a specialized area of practice. The Risk Advisor may occasionally assist with various Risk Management Service activities including claims administration, contract review and emergency planning and business continuity functions.

**\*This is a term assignment for 12 months\***

### **Education & Experience**

The ideal candidate will possess:

- A minimum of three (3) years recent experience in risk management, with direct experience contributing to an enterprise risk management program.
- Experience in a leadership role desired.
- Post-secondary degree or diploma in risk management, business management, project management, or related business discipline.
- Completion of Risk Management Certification (CRM, CRMP, RIMS Fellow)
- Experience in the public sector is an asset.

### **Knowledge, Skills & Abilities**

The candidate is required to demonstrate:

- A solid understanding of Risk Management techniques including risk identification, assessment, mitigation tactics and monitoring.
- Proactive, organized, able to manage multiple concurrent tasks and able to pivot to respond to risk events and business demands.
- Self-motivated and able to work with minimal direction and oversight.
- Proven ability to lead and manage projects and deliver results in a rapidly changing environment.
- Excellent verbal communication, written, interview and facilitation skills.
- Ability to liaise with senior management level stakeholders in a confident and articulate manner.
- Ability to analyze business situations and foresee implications of major decisions with in-depth understanding of risk analysis and management.
- Ability to establish and maintain effective working relationships with employees at all levels in the organization and to work as part of a team.

- Strong analytical, problem-solving and decision-making skills to diagnose challenges and issues, develop business solutions, and to assess risks and opportunities that may affect the department.
- Experience with Governance, Risk, and Compliance (GRC) software systems, including implementation, administration, or technical support, is considered an asset.

The salary range for this position is \$90,291 - \$112,864 per year with comprehensive benefits package and Municipal Pension.

Placement in the salary range is determined by an assessment of qualifications and ability to meet the key requirements of the job, and consideration of internal equity comparisons.

**Qualified applicants can apply on [Make a Future](#). The closing date for this position is January 19, 2026 at 12:00 pm.**

**Note:** Successful applicants will be required to consent to a Criminal Records Search prior to employment. Only those applicants selected for interviews will be contacted. To all others, thank you for your interest.

